



Morwenstow Parish Council

Draft Minutes of the Monthly Parish Council Meeting

Held on Wednesday 15th March 2023 at the Community Centre at 7:30pm.

1.	Attended by: Cllrs. J Hobbs (Chair), N Steer, J Payne, C. Myers, K. Boundy, R. Savage, K. Jones, and the Clerk – S Rosser
2.	Apologies were received and accepted from: Cllrs. J Phipps (Vice-Chair), G Worden & S. Tilbey
3.	The previously circulated minutes of the Monthly Parish Council meeting held on 15 th February 2023 were approved and signed by the Chairman.
4.	Matters arising from the minutes and updates were covered below and for information only; re Holsworthy Rural Transport.
5.	Disclosures: None were received.
6.	Dispensations: None were received.
7.	Public Participation: None were present.
8.	To receive a report from our Cornwall Councillor: C.Cllr Tilbey had given his apologies and was unable to provide a report. Cllr. Hobbs; on C.Cllr Tilbey's behalf, provided a report of the Bude Area Community Network meeting that was held last Monday evening. The meeting covered funding matters and funds available going forwards. Following the meeting we were asked to feedback on how difficult the process had actually been, to apply to the Community Levelling Up Fund. It was also reported that C.Cllr. Tilbey had a meeting the Deputy Lord Lieutenant of Cornwall this week, regarding Community Celebrations for the King's Coronation. Funding is not forthcoming as had been hoped, but support will be given.
9.	<p>Parish Maintenance and Matters for discussion:</p> <ul style="list-style-type: none"> a) Parish hedges; <i>matters have not been able to progress via CC for the time being, as it is now the bird nesting season. This will again be followed up and more information is being sought.</i> b) To note completed tree log; checked and signed by the Clerk – no findings reported. c) To note completed playpark log; checked and signed by the Clerk – no findings reported. d) To note completed overall grounds log; checked and signed by the Clerk – no findings reported. A review of the 2022 RoSPA report was run through, most items have been addressed and one will be double checked. RoSPA confirmed that morning that they will visit in April. e) LMP/SWCP quotes; <i>The Cornwall Council Local Maintenance Partnership offer is £2623.74 for the year 2023/24, our LMP quote is £2645.40, therefore an additional cost to MPC will be £21.66. The South West Coast Path offer is £1402.06. The SWCP quote is for £1500.00, the additional cost to MPC will be £97.94. Total potential additional cost £119.60. The acceptance was signed by the Clerk for return. Additionally, the quote for the Playing Field trimming had been received and will be £38+VAT</i> f) Update on the Arbour – <i>has been completed along with the most part of the Flag Pole repair – thanks were conveyed to Cllr. Savage and his sons for the excellent job. A copy of the Bus time table is to be included in the Hamlets.</i> g) Maps – any further action required; <i>Cllr. Worden was not present; so this item was deferred.</i> h) <u>King Charles III Coronation</u> – Saturday 6th May 2023. <i>Outline of plans; meetings with the Community Centre Committee are in progress, plans underway for a similar style to the Jubilee with music, singing, food, games & prizes. Memorabilia items were discussed such as mugs; or lapel pins for all Parishioners along with possible canopy planting at Woolley. Lapel Pins for 850 parishioners would cost £484.50 +VAT, a sample is awaited. This was thought to be a nice idea to be inclusive of all. Mugs for children as prizes with a number that could be bought were discussed. Photo mock ups were shown on screen, it was resolved to purchase 50 mugs this time as not all were claimed last year. These are to be ordered again from RedSmart at a cost £4.00 per mug + VAT. Planting of a Coronation Canopy requires further thought and would not be able to happen until the next planting season.</i> i) Litter picking – any further research to be discussed; <i>University research request re fly tipping; Clerk & Chair to complete the survey. A piece to go in the April Hamlets. Legalities to be checked if MPC purchased litter picking equipment for it to be loaned to volunteers. This option was thought to not lead rise to any liabilities. Cllr. Payne has equipment that he is happy to loan. Cllr. Payne's details to be included in the Hamlets.</i> j) Parish Plan; the Chairman said that the figure quoted in the last meeting had been incorrect. The matter had not been researched beforehand, due to it not being an agenda item. There are approximately 70 parishes out of 213 in Cornwall that have plans, and not 70% as previously thought. An outline of the costs had been provided by Cornwall Council; these were <i>estimated by the Ministry of Housing at £20k-£86k per plan. A basic small village plan is estimated at £5k-10k. This needs to be reviewed every 10 years. Funding is available but is based on other funding that has been awarded since 2015. MPC may not be entitled to any support on costs. It is a massive undertaking that would require a lot of support and the whole process would span several years to complete. It has been thought to divide Parishes and elevate some landowners and be detrimental to others. Cllr. Myers reported that the recent courses she has attended on planning matters, have all stated that little weight is given to the plan itself. Resolved not to produce a plan at present. If required – it can return to the agenda in 6 months (September).</i>

	<p>k) Rural Transport – <i>nothing new to report, concerns over the lack of numbers seen on the bus. Suggestion to request that the route return to that of the old ‘Western Greyhound’ route.</i></p>
10.	<p>Morwenstow Football Club Lease progression update. – Trustee details with the Solicitor – update has been requested but not received as yet.</p>
11.	<p>Emergency Plan update: <i>Cllr Steer reported that this is being progressed. A draft is hoped to be ready for the April meeting.</i></p>
12.	<p>Health & Wellbeing project:</p> <ul style="list-style-type: none"> • General Update from the Chair; <i>The planning is still awaiting validation and may need more specific detail, the CLUP officer has been chasing that and says we will hear by the end of the month. No news from the fitness equipment application via the Football Club, but a decision is due to happen on 20th March. Tommy Tractor decision not due until the end of May and the Lottery have said that it will take a few weeks to appraise the application for the pump track, due to a high volume received. The procurement process is underway. Multiple companies have been in touch about supplying the MUGA and lighting. No-one has come forward to tender for the Pump track as yet. Two weeks left to run on this. Feedback supplied to David Rodda as requested on the difficulties in applying to the CLUP fund.</i> • Requirement for an equality & diversity policy, along with a sustainable development policy – to formally adopt. The policies have been made as short and simple as possible, these were adopted and will be implemented.
13.	<p>Cornwall Council Consultation on: 2023 Off Street Parking Order – response required. Discussed and the following response was returned: Objection – our reasons for objections are: higher parking charges will deter potential customers from using local businesses who already contribute – e.g. business rates. A scheme to encourage better use of public transport should be employed. No consideration has been made for employees who work and contribute to our local economy.</p>
14.	<p>Annual Parish Meeting speaker confirmations: Ian Mason, Stratton Hospital League of Friends are confirmed. The National Trust confirmation is awaited.</p>
15.	<p>Training available to Councillors: No requests were received to be actioned.</p>
16.	<p>Review of policies: * General Privacy Notice & * Financial Regulations – no changes to be made, accepted as previous.</p>
17.	<p>Correspondence: <i>(yellow highlight denotes action may be required)</i></p> <ul style="list-style-type: none"> * Cornwall Council: BACNP Meeting Agenda & Previous Minutes; Neighbourhood Planning Newsletter; East Area Sub Committee updates; Good Growth Newsletter; Local Bus Network Review; CLUP Appraisal Queries; Ukraine Newsletter; Affordable Housing Newsletter; Rural Crime Livestock Worrying; CCTV Fire & Rescue; Floating Off Shore Wind; Streetworks; Town & Parish Council Bulletin; Feedback request from CLUP process/David Rodda; Hedgerow update. * Cornwall ALC: Training; Being a good Chair; Local Housing Schemes – Heartlands, Pool – 19th April 4-8pm; Civility & Respect Newsletter. * NatWest – Confirmation of updated address and signatories. * NALC – Events; Newsletters; CEO Bulletin. * Volunteer Cornwall Newsletter & Training. * Supplier Registration Services + notices published x 2. * Rural Service Network & Funding Digests. * Parishioner Emails x 2 – Update re Ombudsman/Local Council Correspondence. * Parishioner Email – Skate park update request. * Parishioner Email – Community Centre AED future plans. – Have now received a formal request to adopt from MFC, this will need to be discussed at a future meeting. * Tommy Tractor Quote. * University of Exeter Fly Tipping Research Invitation. Clerk & Chair to complete this. * Keep Britain Tidy. * Planning Portal – re Multi-Use Games Area planning application. * South West Coast Path Newsletter.
18.	<p>Finances & Admin:</p> <ul style="list-style-type: none"> • Holsworthy Rural Transport – all okay with them. <i>Services still running in Morwenstow. Have just been awarded a couple of decent amounts to help with things. Cheque to be signed and sent as previously agreed.</i> • Confirmation of accounts spreadsheet against bank statements was carried out by Cllrs. Payne & Myers. <i>This included the reprinted January accounts following the arrival of the duplicate statement that was not available at the February meeting.</i> Payments due were agreed with invoices checked by Cllr. Savage, the cheques were signed by Cllrs. Boundy and Hobbs. Payments were for the following: Aquiss – Broadband - £30.00; Chadds – paper towels - £21.49; S.Rosser – Jan to Mar wages + end of year expenses - £1,873.49; Morwenstow Community Centre Committee – Hire of Committee room + Storage + Water/Electric - £320.93; Mrs S. Francis – Cleaning of public toilets Jan – Mar + cleaning products - £331.96; Parish Magazine Printing – Hamlets for March - £51.64 & a cheque was reissued for TEEC (website hosting company) as lost in post (£151.19) the original cheque has been cancelled with NatWest.
19.	<p>Planning Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council: P1 PA23/01289 Proposed hay/straw, machinery and occasional lambing building</p>

	<p>Shears Farm Woodford Bude Cornwall EX23 9JD MPC Comment: No objections. P2 PA23/01324 Proposed concrete slurry tower Stursdon Farm Coombe Valley Bude Cornwall EX23 9HU MPC Comment: No objection providing Environment Agency are satisfied.</p> <p>No other applications were discussed in this item. The application of the Council had already been noted in item 12. This will be acknowledged upon receipt and no comment is required.</p> <p>For information only: Cornwall Council Decision Approved/Withdrawn/Refused: PA22/10660 Application for Outline Planning Permission with some matters reserved for the construction of a dwelling namely access only. Land Between Foxhaven And Meadow View Eastcott Morwenstow Bude EX23 9PL – REFUSED. PA22/09580 Construction of a single agricultural workers dwelling Land West Of Meadowside Morwenstow Bude Cornwall EX23 9PX – APPROVED WITH CONDITIONS.</p>
20.	Date of next monthly meeting – Wednesday 19 th April 2023.

With there being no further business – the Chairman closed the meeting at 2125.